

## PHD SUPERVISORY COMMITTEE & THESIS PROPOSAL MILESTONE REPORT

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<b>Student</b>		<b>Student Number</b>
<b>Title of Proposal</b>		
<b>Format of Thesis</b>	Check one: <input type="checkbox"/> Monograph <input type="checkbox"/> Integrated Article	
<b>Collaborative Program</b>	Check one: <input type="checkbox"/> MER <input type="checkbox"/> TJ <input type="checkbox"/> not applicable	

### Ethics Approval for research using human subjects

<b>Not required</b>	
<b>Obtained (insert date)</b>	
<b>Pending (provide timeline)</b>	

### Thesis Supervisory Committee

The Thesis Supervisory Committee consists of at least two faculty members with appropriate SGPS membership status. Descriptions of each designation and details regarding expectations are provided below. Unless there is a co- or joint-supervisor, a supervisory committee member is required and should be named early, allowing him/her to provide feedback beginning at the proposal stage.

	I am willing to serve on the committee for the above-named student and thesis  NAME & SIGNATURE (INITIALS ONLY)	I have read and approve the student's dissertation proposal of 15-20 pages, prepared in accordance with the <i>Dissertation Proposal Guidelines</i> in the <a href="#">Graduate Handbook</a> and agree to continue to serve on the committee  SIGNATURE & DATE	I attended the thesis proposal presentation (expected)
<b>Supervisor</b> (to be chosen by the end of the first year of PhD program)			<input type="checkbox"/> yes <input type="checkbox"/> no
<b>Joint/Co/Alternate Supervisor</b> <input type="checkbox"/> n/a (see below for details)			<input type="checkbox"/> yes <input type="checkbox"/> no
<b>Supervisory Committee Member</b> At least one is required			<input type="checkbox"/> yes <input type="checkbox"/> no

### The thesis proposal presentation (to which faculty and students were invited) was completed on:

\_\_\_\_\_

Date

\_\_\_\_\_

Student Signature

**The Thesis Supervisory Committee** consists of at least two faculty members with appropriate School of Graduate and Postdoctoral Studies (SGPS) membership status. Descriptions of each designation and details regarding expectations are provided below.

**Supervisor:** This designation indicates that the faculty member has the appropriate level of supervisory membership and primary responsibility for overseeing the Master's or Doctoral thesis research. This designation also indicates primary credit for such supervision.

**Co-Supervisors:** This designation is applied where two faculty members supervise a Master's thesis, one of whom has Master's or Doctoral membership, and the other has a Non-Thesis membership. This designation can also be applied where two faculty members supervise a Doctoral thesis, one of whom has Doctoral membership and the other has Master's membership. These co-supervisory arrangements allow faculty members without significant supervisory membership to gain supervisory experience via a mentoring process of working with senior faculty. Both faculty members receive equal credit for supervision. The expectation in our department is that both supervisors provide advice and criticism throughout the writing process and read the thesis in its entirety before preliminary submission of the thesis.

**Joint-Supervisors:** This designation is applicable where two faculty members in a program supervise a thesis, both of whom have the same level of supervisory membership, and thus share joint responsibility for the thesis. Joint supervision can apply to both Master's and Doctoral theses. These arrangements allow both faculty members to receive equal credit for supervision. Only one of the joint supervisors must be a core member of the program granting the student's degree. The expectation in our department is that both supervisors provide advice and criticism throughout the writing process and read the thesis in its entirety before preliminary submission of the thesis.

**Alternate Supervisor:** For all Master's or Doctoral Supervisory Members who are not employed by UWO (e.g., those with a current Casual Academic Appointment, such as emeritus faculty or off-site research adjunct professors), an alternate Supervisor must be appointed by the Graduate Program Chair for each student supervised. The alternate Supervisor must have the appropriate level of supervisory membership for the student in question (Master's or Doctoral), and must be able to assume the supervisory role if necessary.

**Supervisory Committee Member:** The expectation in our department is that the supervisory committee member will serve as a "reader," providing advice and feedback beginning at the proposal stage and throughout the writing process, and will read the thesis in its entirety before preliminary submission of the thesis. Where deemed necessary, it is possible to name more than one supervisory committee member. One supervisory committee member may subsequently serve as a thesis program examiner. Examiners must be seen to be able to examine the student and the thesis at arm's-length, free of substantial conflict of interest. See section 8.4.2.1 of the SGPS *Thesis Regulations* for further details - [http://grad.uwo.ca/current\\_students/regulations/8.html#8326](http://grad.uwo.ca/current_students/regulations/8.html#8326)