

[This document is in the format required for your paper. For easy set-up of your paper, you can save this document, delete the instructions appearing here in square brackets, and replace the current text with your own. See page 2 for further formatting details.]

[TITLE OF RESEARCH PAPER]

by

[Your Name in bold]

A research paper accepted in partial fulfilment of the
requirements for the degree of
Master of Arts

Department of Sociology
The University of Western Ontario
London, Ontario, Canada

Supervisor: Dr. [name of advisor]

2016

ABSTRACT

The abstract provides a succinct summary of the work and should be no longer than 150 words.

The abstract must give enough information about the paper to allow a potential reader to decide whether or not to consult the complete work. The candidate must ensure that the abstract refers to all the elements that would make the paper worth consulting. The abstract should include important place names and proper nouns because these can be significant key words for electronic retrieval. It should not include graphs, charts, illustrations or tables. The expected content of an abstract varies among disciplines, but all abstracts can be expected to include the following:

- a statement of the research problem or question
- an indication of the research method(s) used or theoretical orientation taken
- findings or major discoveries made
- conclusions and significance.

The abstract should have the same line spacing as the text of the body of the paper.

Keywords: At the end of the Abstract should appear a list of five or so keywords. The candidate, as the person most familiar with the research and its significance, selects the terms that help other scholars get access to his/her work. For example, a study of second-generation African immigrants' labour market outcomes in Ontario might include the following key words: employment or unemployment, African immigrants, second-generation, Ontario, labour markets.

STEPS TO COMPLETION

- All students in this stream must attend the MA Sociological Research Practicum in the winter term and complete the requirements for this program milestone. The milestone will appear on your transcript.
- All students in this stream must complete a Research Paper in the summer term following the MA Sociological Research Practicum. The paper will receive a numerical grade (out of 100).
- Your paper will be published online in Scholarship@Western. Students should be conscious of the implications of electronic publication in the digital context: material is accessible to any interested party, academic and non-academic. The record should also be understood to be permanently available – once published electronically, it can be withdrawn from Scholarship@Western, but digital copies will inevitably persist. Students engaging in the research paper preparation should be mindful of electronic publication and availability as an endpoint of their research. Supervisors, equally, have a responsibility to be acquainted with the implications of electronic publication, and advise their students accordingly.
- **See the next page for format specifications.**
- The expectation is that a final draft of the research paper will be submitted to your advisor by the end of July and that the final paper (with revisions, if required) will be submitted to Scholarship@Western by the end of August. It is critical that you consult your advisor regarding his/her schedule over the summer. Faculty members may not be available due to conferences, vacation, etc. July completion of the paper allows for some time for revisions and also takes into consideration that there may be a period of time in which the advisor is not readily available to provide feedback.
- Your advisor will submit a grade for your research paper (due by the end of August).
- Submitting a copy of your research paper is the final degree requirement. After your advisor has submitted the grade and you have submitted a copy of your final paper to Scholarship@Western, your degree completion will be processed.
- You must apply to graduate, ideally at the beginning of the completion term (you may do this now), via the Student Center - student.uwo.ca. This process also allows you to confirm how you would like your name to appear on your diploma.

FORMATTING

- As in this document:
 1. Margins: left 1.25”; all others 1”
 2. Title page is not numbered
 3. Abstract is page ‘ii’ and the number appears at the bottom of the page
 4. The body of your paper starts at page 1 and number is in the top right corner
 5. Page numbers for body of paper are .5” from top of the page

- Times New Roman 12 font, double-spaced

- Tables may be placed either in the text or between the body of the document and the references. Tables may be single-spaced and the font may be smaller.

- Titling and subtitling must be consistent throughout the paper

- Ensure titles or subtitles are not at the end of a page with no text. The use of ‘widow/orphan’ is recommended to keep citations intact. To do this in Word -- click on Page Layout – click on the tiny arrow in bottom right of ‘Paragraph’ block – click on ‘Line and Page Breaks’ – click ‘Widow/Orphan Control’ – click ‘ok’

- Convert your final Word document to PDF format.

- Check to be make sure formatting is correct in the PDF.

- Instructions for uploading your research paper in Scholarship@Western will be provided.